

HOME

# PROJECT PLANNER



**ORGANIZING HOME  
PROJECTS MADE EASY**

**LISA JENNETT WOOD  
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# Welcome to your new best friend . . .

## Your Home Project Planner!



As an Interior Designer, I get asked all sorts of questions about design. Some are simple in nature, like “What color should I paint my walls?”; others are more complicated like “How should I remodel my kitchen?” Some ideas are worth pursuing; others are not. One day, a friend excitedly told me their plans to add a loft to their living space. While I understood the “desire” behind it, it didn’t make sense for their space, especially when it came down to functionality, cost and *ultimately* resale.

When you live or move into your home, it’s important to look at each change, upgrade, repair, remodel or renovation as an investment. There are four important questions you should ask yourself before starting a remodel or renovation. The answers will help you make smart and informed decisions on which ideas to pursue, and which ones should be tossed.

Your home should be your castle, your respite from the busy world. It should be a place that tells your personal story...filled with chapters of memories, beauty and love.

Good design is in the details.

I believe you can achieve beautiful design with smart planning, no matter what size your budget is. We are surrounded by beautiful and inspiring ideas in magazines, friends homes, furniture stores and online. It’s one thing to admire a room; it’s another to bring it to reality.

This planner is designed to help you do just that . . . bring your dreams to reality by taking your vision and breaking it up into actionable steps. Many people think they can’t afford good design, but everyone can with proper planning. Creating a functional and beautiful space for you and your family is important. Don’t skimp by and think that your home will only be transformed if you either win the lottery or wishfully end up on Fixer Upper.

Know this... *You can achieve anything you dream of!*

And while I’m not Joanna Gaines or Nate Berkus, with HGTV or Oprah fame, I promise you...I can help you figure it out.

So get ready to dream! Once you decide to turn your ideas into reality, you’ll find everything you need to make them happen! The process will take time. It may get uncomfortable, but in the end...all your hard work and planning will be worth it!

I can’t wait to see what you create!

*Cheers to your beautiful home!*

A stylized, cursive signature of the name "Lisa" in a green color.

# How to use the planner...

- Project Wish List: Brainstorm each project you want to achieve and list them in terms of priority.

- Project Page:

List materials, finishes, colors and styles that appeal to you.

Gather referrals, vendors & contractors for the work that needs to be done.

- Project Vision Board: Collect resources or photos of inspiration to create a materials & finishes style sheet.

- Budget Worksheet: Set a budget.

If you need time to save for each project, start with the end in mind. Know the big number and start a savings plan.

- Budget Planner: know what you have coming in, going out and what you need to save for your projects.

- Project Big: Get quotes for all the work required (i.e. construction, remodel, electrical, plumbing, HVAC, design, etc.) to help you plan your budget.

- Checklists: review the checklists to help you identify elements within each room/area that you would like to change.

- Timeline: Set a timeline from start to completion.

- Contractors | Vendors Contacts: keep track of all the people you worked with who helped you complete your remodel/renovation.

- Before and after photos: document your improvements.

- Last but not least . . . *enjoy your accomplishment!*

## All Experts Agree . . .

Before you begin any home project, answer these four questions:

Do I want to update or *bulldoze* this room?

What are my key priorities?

How much can I afford to invest?

How much should I invest, knowing the value of my home and others in the neighborhood?

*Tip: you can ask your realtor for help*

*Fashion inspires the home...*

*Dress shabbily and they remember the dress.*

*Dress impeccably, and they remember the woman.*

Coco Chanel



# Project Wish List

Identify each room and/or project you wish to complete in order of importance.

*A house is built with boards and beams,  
A home is built with love and dreams.*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_

Project: \_\_\_\_\_

### Materials/Finishes

Include things like: flooring, paint colors, lighting, cabinets, plumbing fixtures, appliances, tile, countertop material, etc.

• _____	• _____
• _____	• _____
• _____	• _____
• _____	• _____
• _____	• _____
• _____	• _____
• _____	• _____

### Contractors/Referrals

Include contractors, designers, vendors, etc. Name & phone numbers.

• _____
• _____
• _____
• _____
• _____
• _____
• _____
• _____

# Draw It Out



The following grid paper is scaled as closely as possible to  $\frac{1}{4}$ " equals 1'-0". Each square therefore represents one foot.



Measure out your room and transfer those measurements onto the grid paper.



Locate all windows and doors on each wall,



For furniture placement ideas, draw boxes based on the size of your furniture. Cut them out and lay them onto your grid paper. You can easily move furniture around to find the best placement. See the following page as an example.



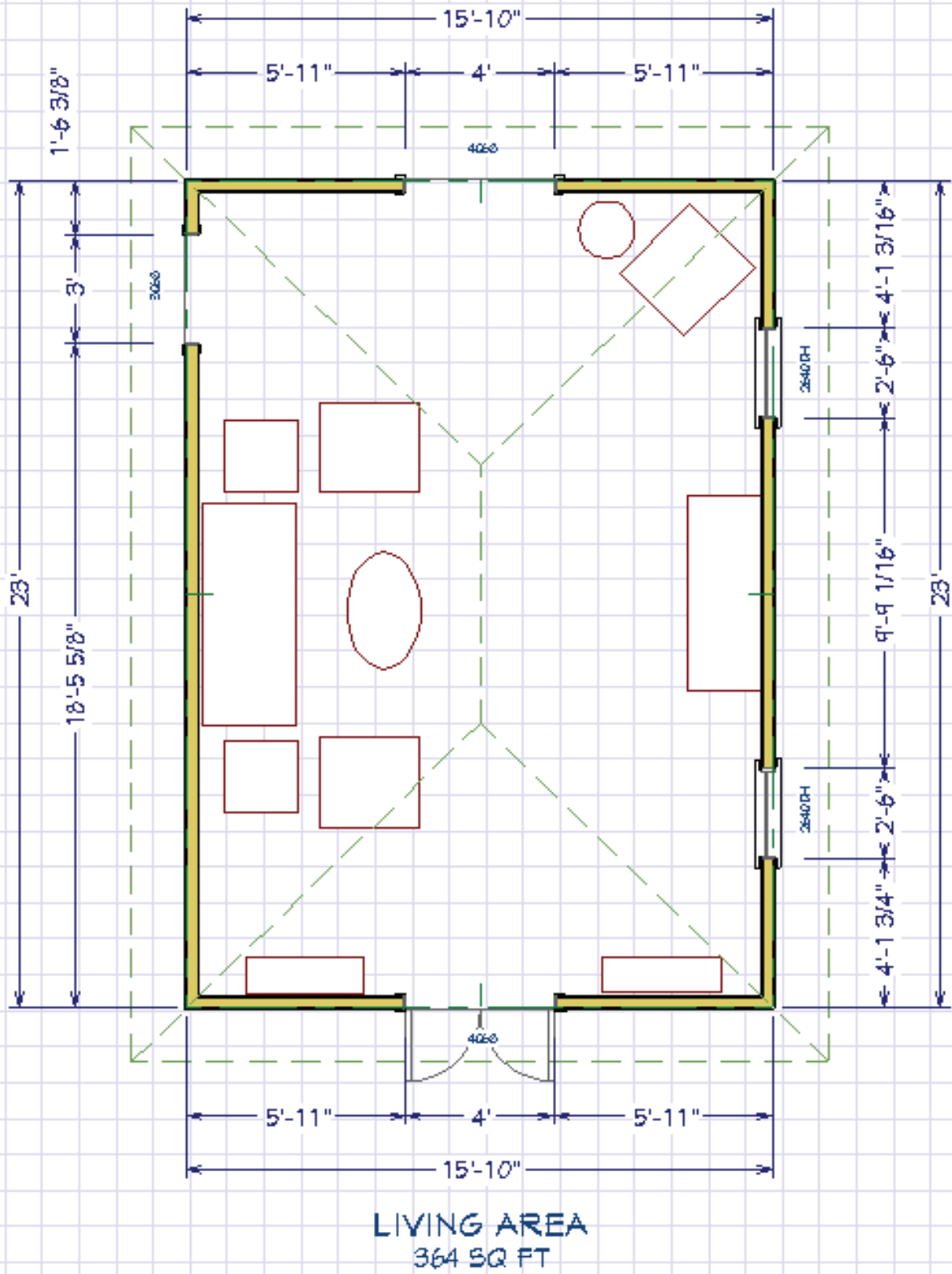
ROOM:

A large grid of graph paper, consisting of 30 columns and 30 rows of small squares, intended for drawing a room layout.



ROOM:

living room example



# Project Vision Board

- Collect your ideas from magazines, Pinterest, Houzz, or any other inspiration you come across.
- Cut and paste your desired colors, materials, finishes, furniture, accessories, and styles for each project. Label each Project Vision sheet with the corresponding room.
- Use as many pages as you need, front and back, per project. Include all information (i.e. manufacturer name, website, number, color, size, etc.) to help you locate the item for pricing.
- These images will also allow your designer, vendors and/or contractors to help you locate them or find something similar.

*"Have nothing in your house that you do not know  
to be useful, or believe to be beautiful. "*

William Morris



# Project Vision Board

**ROOM** \_\_\_\_\_

# Project Vision Board

**ROOM** \_\_\_\_\_

# Budget Worksheet



Create a budget spreadsheet for your project. Include furniture, decorative items, renovations, new design/construction, tax/shipping, labor, etc.



You can create a simple one in Excel or use this one. Find your best solution to stay organized and reach your plan throughout the design process ... start to finish.



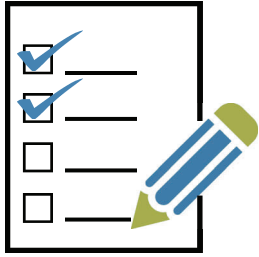
Start with the end in mind. Take your total project estimate, divide it by 52 weeks to determine your monthly savings home savings goal...and get started.

*"Find out where you're at, where you're going  
and make a plan to get there."*

Robert Kyosaki







# Budget Planner

Monthly Budget:	_____	Project:	_____
Expenses:	_____	Total Estimate:	_____
Savings:	_____	20% Surprise Cushion:	_____
Charitable Giving:	_____	TOTAL PROJECT EST:	_____
Extras:	_____	Projected Monthly Savings:	_____
Home Reno Budget:	_____	Savings Timeline:	_____

*A budget is telling your money where to go instead of wondering where it went."*

Dave Ramsey

## WEEKLY AMOUNT

1 _____	14 _____	27 _____	40 _____
2 _____	15 _____	28 _____	41 _____
3 _____	16 _____	29 _____	42 _____
4 _____	17 _____	30 _____	43 _____
5 _____	18 _____	31 _____	44 _____
6 _____	19 _____	32 _____	45 _____
7 _____	20 _____	33 _____	46 _____
8 _____	21 _____	34 _____	47 _____
9 _____	22 _____	35 _____	48 _____
10 _____	23 _____	36 _____	49 _____
11 _____	24 _____	37 _____	50 _____
12 _____	25 _____	38 _____	51 _____
13 _____	26 _____	39 _____	52 _____

GOAL

\$ \_\_\_\_\_

date \_\_\_\_\_

TOTAL

\$ \_\_\_\_\_

*Celebrate!*





# Checklists



The following checklists will help you make smart decisions about the money you spend. Many areas (and items) of a home can be changed or upgraded. When you identify what your priorities are, you'll discover the projects that will give you the most value in terms of function, style and peace of mind.



With home remodels/renovations, no matter how well you plan, it's very common to incur a surprise or two. When you are aware and prepared, *at least mentally*, the process will go smoother.



You may find items on these lists that you didn't consider as part of your overall plan; other items you can rule out as needed. Thinking through all aspects, *and systems*, of a room will help keep your budget and project on track.



Think of each project as if you're going to the gym. When we decide to get fit, we know it won't happen overnight. It's a process that requires a strong commitment, total awareness, and expected discomfort; in the end, the hard work is revealed.

I love what Robin Sharma shares about change...

*"Change is difficult and it can be complicated, but it is worth all the trouble and the hassle once the change is complete. In other words change is hard at first, messy in the middle, and gorgeous at the end."* Robin Sharma

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# Cabinet & Countertop Checklist

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## KITCHEN:

- Cabinets: stain or painted; door style, interior cabinet features (soft close drawer glides & hinges, dividers, pullout trays, spice rack, etc.)
- Countertop: laminate, solid surface, stone, concrete, tile, other
- Backsplash: material, style and color

## MASTER BATHROOM

- Cabinetry / Vanity: custom or stock; stain or paint; door style; interior features
- Countertop / Vanity Top(s): material, size and color; single-bowl or double-bowl
- Backsplash: Matching or other material
- Other

## ADDITIONAL BATHROOM(S)

- Cabinetry / Vanity: custom or stock; stain or paint; door style; interior features
- Countertop / Vanity Top(s): material, size and color; single-bowl or double-bowl
- Backsplash: matching or other material
- Other

## UTILITY ROOM

- Cabinetry: custom or stock; stain or paint; door style; interior features
- Countertop: material, size and color; sink;
- Backsplash: matching or other material
- Miscellaneous

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# Doors | Windows Checklist

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## Entry Doors

- Style: Front, back, side or other; patio or sliding, barn door, single or double; screen door
- Material: fiberglass , wood, steel or vinyl; fire-rated
- Swing: Left-hand or Right-hand; in-swing or out-swing
- Height
- Width
- Options: Sidelite(s), transom or grids; decorative glass; low-E or low-E IG w/argon or obscure glass
- Finishing Options: Paint or Stain
- Hardware: hinges; entry handle; deadbolt; kickplate, knocker or peephole

## Doorbell or House #s

- Finish: bright brass, antique brass , chrome, pewter or oil-rubbed bronze
- Other

## Interior Doors

- Style: passage, French, louvered, bifold, Dutch, custom; slab, raised panel; hollow or solid core; decorative glass; other
- Finishing Options: Paint or stain
- Hardware : hinges, door knob, deadbolt
- Finish: bright brass, antique brass , chrome, pewter or oil-rubbed bronze

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# Doors | Windows Checklist

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## Garage Doors

- Style: single, 2 singles or double; standard panel, long panel or other; windows or without windows
- Width: 8' or 9' or 16' or Other \_\_\_\_\_
- Color
- Finish: paint or stain
- Garage door opener

## Windows

- Style: replacement or new construction; vinyl or wood
- Single-hung, Double-hung or Casement | Sliding or Fixed-frame or Radius shapes
- Bay, Bow, Garden; single, double, or triple-unit; other
- Color
- Hardware Finishes: chestnut bronze, brass, chrome, oil-rubbed bronze
- Options: low-E or low-E IG w/argon; transom, obscure glass, tempered glass or grid

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# Exterior Finishes

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## Doors / Windows

- Entry doors: Front or Back
- Storm doors: Front or Back
- Garage doors: Single, 2 single or Double
- Hardware
- Entry handle, deadbolt, house numbers
- Kickplate, knocker, peephole or doorbell
- Skylight
- Shutters
- Other

## Lighting

- Porch ceiling light
- Post light
- Wall light
- Security light
- Landscape lighting

## Roofing

- Guttering
- Aluminum or vinyl
- Other

Ventilation: Roof, Soffit or Ridge vent

## Exterior Finishes

- Siding: wood, hardboard, aluminum, vinyl
- Brick
- Paint: body, trim, doors, windows, shutters
- Stain: body, trim, doors, windows, shutters

## Miscellaneous

- Decking: Rail or Post tops or Lattice
- Mailbox
- Landscape
- Trees or Shrubs
- Grass seed or Sod
- Underground sprinkler
- Walkways: Concrete or Brick or Pavers
- Patio: Concrete or Brick or Pavers

## Paint | Stain Finishes for the Exterior

- Body color
- Door color
- Shutters color
- Window color
- Trim color
- Roof

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# Bathroom Checklist

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- Walls: paint, wallpaper, tile, wood, other
- Flooring: vinyl, tile, wood, marble, other
- Ceiling: paint, tile, smooth, textured, other
- Drywall: Paint or Smooth or
- Millwork:
- Mouldings, casing, base, shoe or crown
- paint or stain
- Interior doors: paint or stain; hardware
- Windows
- Light Fixtures: wall, sconces, ceiling (i.e. flushmount, pendant/chandelier, recessed)
- Ventilation: exhaust fan with or without light; with heater
- Window Treatments: blinds, shutters, curtains, shades, valances, rods / hardware
- Miscellaneous: Switch plates/outlet covers; GFCI outlets; organizer system
- Accessories: towel bar/ring, hooks, soap dish, paper holder , toothbrush holder, bath mat; other
- Paint Finishes: wall color, ceiling color, trim color
- Tub: material, style, color and finish
- Tub Surround: material, color and finish (i.e. fiberglass, tile, stone, other)
- Shower: preformed, custom with enclosures
- Bath Enclosure: bypass doors, folding doors, shower curtain/rod
- Sinks: drop-in, pedestal, integrated in vanity top
- Faucets: tub, shower, sinks
- Toilet
- Bidet
- Vanity & Vanity Tops:
- Cabinet: Stain or Paint
- Hardware
- Counter Top material: laminate, cultured marble, solid surfacing, ceramic tile, stone, concrete or other
- Mirror: installed or decorative
- Wall Cabinets: storage, mirrored / medicine cabinet

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# Bedroom Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
- Light Fixtures: wall, ceiling (ex. Sconces, flushmount, pendant/chandelier, recessed)
  - Lamps: with floor or wall outlets
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat
- Built-in cabinetry: wood type, stain or paint; hardware
- Closet organizer: storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Den | Family Room Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
  - Fireplace surround
  - Mantle
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed)
  - Lamps: with floor or wall outlets
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat
- Built-in cabinetry: wood type, stain or paint; hardware; storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_



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# Dining Room Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
  - Fireplace surround
  - Mantle
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed)
  - Lamps: with wall outlets
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat
- Built-in cabinetry: wood type, stain or paint; hardware; storage, other
- Closet Organizer: storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Entry | Foyer | Mudroom Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed)
  - Lamps
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat
- Built-in cabinetry: wood type, stain or paint; hardware
- Closet organizer: storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Home Office Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed)
  - Lamps
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous:
  - Switch plates/outlet covers, dimmer/rheostat
  - Furniture (desk, chair, computer station)
- Built-in cabinetry: wood type, stain or paint; hardware
- Organizer | Shelving: storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Kitchen Appliance Checklist

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- Refrigerator : size, style and color
- Wine Cooler: size and color
- Undercabinet ice maker: size, style and color
- Built-In Wall Oven:
  - Single or double; oven/microwave combo
  - Convection, conventional or gas
  - Size and color
- Warming Drawer
- Built-In Cooktop: size, style and color
- Exhaust System: downdraft or range hood; size, style and color
- Range:
  - Size, style and color
  - With or without oven
  - Electric or gas
- Microwave: size, style and color; countertop or built-in
- Dishwasher: size, style and color
- Food Disposal: HP size, style
- Trash Compactor: capacity or HP
- Washer / Dryer: size, style and color; electric or gas
- Freezer: size, style and color; upright or chest
- Hot water dispenser
- Water purifier
- Miscellaneous

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# Kitchen Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods, wood, laminate, concrete, tile, area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Cabinets: wood type, stain or paint; door style, cabinet features, hardware, drawer slides
  - Windows
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed), undercabinet lighting
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous:
  - Switch plates/outlet covers, dimmer/rheostat, GFCI outlets
  - Furniture (chair, bar | counter stools, computer station)
- Countertop material: laminate, tile, solid surfacing, stone, concrete, etc.; edge detail
- Main Sink: sink (style & size), faucet, strainer, soap dispenser
- Auxiliary | Bar Sink: sink (style & size), faucet, strainer, soap dispenser
- Organizer | Shelving: built-in desk, storage, other
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Living Room Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Interior doors: hardware, paint or stain
  - Windows
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed)
  - Lamps
- Ceiling Fans: flushmount, downrod, or slope canopy
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat
- Built-in cabinetry: wood type, stain or paint; hardware
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Utility Room Checklist

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- Walls: paint, border or wallpaper, paneling, other
- Flooring: vinyl, sheet goods,
- Wood flooring: Strip or Parquet or Laminate
- Ceramic tile, carpet or area rugs, other
- Ceiling: paint, smooth or textured, other
- Millwork:
  - Mouldings: casing, base, shoe or crown; paint or stain
  - Cabinets: stain or paint; door style, cabinet features, hardware
  - Interior doors: hardware, paint or stain
  - Windows
- Light Fixtures: wall, ceiling (ex. flushmount, pendant/chandelier, recessed), utility
- Utility Sink: sink, faucet, strainer
- Countertop material: laminate, tile, solid surfacing, stone, concrete, etc.; edge detail
- Window Treatments: blinds, shutters, curtains, shades, valances; rods/hardware
- Miscellaneous: switch plates/outlet covers, dimmer/rheostat, GFCI outlets, storage system
- Appliances: washer/dryer, freezer, refrigerator (size, style and color)
- Paint Finishes:
  - Wall color \_\_\_\_\_
  - Ceiling color \_\_\_\_\_
  - Trim color \_\_\_\_\_

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# Project Timeline

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	SUN	M	T	W	TH	F	SAT
WEEK 1							
WEEK 2							
WEEK 3							
WEEK 4							
WEEK 5							

NOTES





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# Before | After

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CONGRATULATIONS

YOU DID IT!



*God bless the woman with ambition, who creates a home worth living in. It's in the small details of life where memories are made.*

Lisa Jennett Wood

Be sure to share your project with us in our Facebook group . . .

<https://www.facebook.com/groups/MaderaVine/>

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